



No OTR-05/PKL/JKI/OTKP 2/IV/21

CERTIFICATE

OF PARTICIPATION

THIS CERTIFICATE IS PROUDLY PRESENTED TO

Aulia Rahmayanti

Has attended and actively participated in the Work Practical

PKL (Praktek Kerja Lapangan)

WFO(Work From Office) & WFH(Work From Home) at Group of PT. Jaya Konsultan Indonesia

Work Place : JKI Leadership Training

Period Date : 1 March 2021 – 30 April 2021

PT. JAYA KONSULTAN INDONESIA


ENCEP NUGRAHA
President Director

Jakarta, 30 April 2021
Coach,


ACHMAD ANSHORI
Program Director

PT. Jaya Konsultan Indonesia Aldeoz Building 6th Floor Jl. Warung Jati Barat No.39 Kalibata, Pancoran, Jakarta Selatan Call Center : 021-27534457



**DAFTAR NILAI
PRAKTIK KERJA LAPANGAN (PKL)
DI PT.JAYA KONSULTAN INDONESIA**

NAMA : Aulia Rahmayanti
JURUSAN : OTKP 2
NAMA PERUSAHAAN/INSTANSI : JKI Leadership Training

NO	ASPEK PENILAIAN	NILAI	
A	KEPRIBADIAN	ANGKA	GRADE
	1. Kehadiran	90	A
	2. Disiplin	90	A
	3. Prestasi	85	B
	4. Kerajinan	83	B
	5. Kerjasama	85	B
	6. Tanggung Jawab	83	B
	7. Inisiatif	81	B
	8. Pergaulan & sopan santun	83	B
B	KETERAMPILAN		
	1. Surat Menyurat	84	B
	2. Mengetik	80	B
	3. Komputer	83	B
	4. Arsip atau Administrasi	83	B
Jumlah A		85	B
Jumlah B		82	B
RATA-RATA		84	B

KETERANGAN	GRADE
Nilai <5,99	E (Sangat Kurang)
Nilai 6,00-7,00	D (Kurang)
Nilai 7,00-7,99	C (Cukup)
Nilai 8,00-8,99	B (Baik)
Nilai 9,00-9,99	A (Istimewa)
*) Catatan : Diisi Nama Pejabat Berwenang yang menandatangani sertifikat PKL (Untuk diisalin di Sertifikat)	

Jakarta 30 April 2021
Pembimbing Instansi/Perusahaan



Achmad Anshori, S.Kom
NIP. 002011220